

**Opportunity Charter School  
Board of Trustees—Minutes  
Thursday, January 18, 2018**

**Trustees Present:** Melba Wilson, Alice Cutler, Tracy Hampton & Jon Sichel. Eric London & June Smith (video-conference). Peggy Culver (phone conference)

**Absent:** Rob Zellner & Tamara Adam

**Executive Staff Present:** Leonard Goldberg, Jason Maymon, & Jessica Marcu

**Public Notification:** Notice of meeting sent to Amsterdam News for addition to Events Calendar in print editions (January 5, 2018), on OCS website (as of January 5, 2018) and posted on front door of OCS and displayed in the OCS main office (beginning January 5, 2018). Attending Members of the Board of Trustees met at 315 West 113<sup>th</sup> Street at 6:00 p.m.

**Adoption of December Board of Trustees' Minutes**

A vote to approve the minutes from the December 7, 2017 BOT meeting was taken with all in favor and no dissentions.

**Committee Reports**

1. Real Estate & Fundraising Committee

**Recap of previous site search strategy and result**

Our recommended initial site search strategy was to identify existing structures in suitable areas that could be converted to school use for OCS.

The most suitable site we identified in our first searches for OCS would, however, likely require complete demolition, thus converting it to a ground-up project with the additional work of first eliminating an existing structure.

**Additional sites for OCS new facility**

Our current searches, intended to provide additional candidate sites, therefore, focused on properties which had no suitable building, but on which a suitable building could be erected.

In all cases, demolition of an existing structure or structures would also likely be required, but we no longer focused on sites with potentially re-usable buildings.

Accordingly, we have now identified five potentially suitable sites for OCS's construction of a new school which we recommend for site visits.

**Next steps**

So that the OCS team has a broader view of potentially suitable sites, their location, pricing and the trade-offs involved with each, we recommend visiting the five most suitable building sites we have identified.

2. Marketing & PR Committee

**Communications Plan Presentation**

It is the recommendation of the committee to focus on communications throughout the year. This includes community outreach, once our new location is decided upon. The communication plan includes building recognition of a need in the community, and show how OCS can meet that need.

The plan needs additional changes and continues to be a work in progress.

3. Education Committee

Education report will be presented at the February meeting

4. Finance Committee

Financial report will be presented at a alter date.

**Communication from the Public**

There were no comments from the public.

**Executive Session**

The Board moved to Executive Session to discuss Legal, UFT Contand Personnel Issues.

**Adjournment**

The meeting was adjourned at 7:05 p.m.